

ALBEMARLE SCHOOL

1210 US Highway 17 South
Elizabeth City, NC 27909
(252) 338-0883

1 September 2022

TO: **Senior Parents**

FROM: Joy Banks, Yearbook Staff Advisor

RE: **Senior Ad Pages**

We are in the process of selling ads for the 2022-2023 yearbook. We know that this is a special time for your SENIOR and many parents/grandparents/other relatives/special friends wish to honor their Senior with a special page(s) of memories. You can do that at this time. Enclosed you will find a price sheet. You can personalize your page(s) with pictures, poems, quotes, etc. (Note: We prefer pictures so that we can scan them at a higher picture quality. Email photos are not high enough resolution.) Your pictures will be scanned and returned to you; however, we will need them by **September 16th**. This will allow us time to scan the pictures, design the page(s) and allow you an opportunity to fine-tune your page(s). If you do not want your Senior to know of the page(s) and/or picture choice, you will need to note this on the form or you may also wish to bring the pictures personally and talk with me.

Please know that you do not have to pay upfront. The final payment is not due until February 1, 2021. If you want to purchase a page(s) for your **Senior**, you do need to **return this form** to Albemarle School by **Friday, September 16th** so that your ad page(s) can be reserved. (Again, pictures are due by **September 30th**.)

Questions/concerns/specifications can be taken care of by calling the school and talking to Joy Banks at 338-0883. We want to make this yearbook special for all students and especially for our SENIORS!

'22-'23 Yearbook Ad Order Form

Make Checks Payable To

Albemarle School

1210 US Highway 17 South

Elizabeth City, NC 27909

(252) 338-0883

(Business Name)

(Business Address)

(Contact Name & Number)

Please Circle The Ad Size Of Your Choice

Full Page

1



\$260.⁰⁰

Half Page

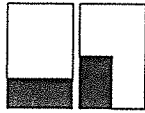
1/2



\$140.⁰⁰

Quarter Page

1/4



\$80.⁰⁰

Eighth Page

1/8



\$50.⁰⁰

Sixteenth Page

1/16



\$35.⁰⁰

ARTWORK & GRAPHICS

Due by **SEPTEMBER 15**

Images need to be Resolution (600dpi or higher) and in JPG, or JPEG format

Send E-mail to:
j.banks@thealbemarleschool.org

E-mail Order Form PDF To:
j.banks@thealbemarleschool.org

Credit Card:

Please Call to Pay by Credit Card

Cash:

Business Card:

Ad Specific Instructions:

Check #: _____

Send Bill:

Renew Ad:

Yearbook Staff Credit:

Name: _____

Date: _____

Time: _____

Advisor Use Only

Ad Location:

Receipt #: _____

Ad Pg # _____

--	--

Ad Date Received: _____