

**1210 US Hwy 17 South
Elizabeth City, NC 27909
(252) 338-0883 / Fax (252) 338-1222**

Albemarle School 2019-2020 Enrollment Contract and Financial Agreement

In consideration of having our child(ren) enrolled in Albemarle School and other valuable considerations, the undersigned jointly and severally, promise to pay Albemarle School or order the sum herein stated. The said sum shall be payable at the office of Albemarle School by the time specified in the selected payment plan taken from the schedule of tuition and charges, the terms of which are by reference expressly made a part of this agreement. Please indicate below desired payment plan:

Name of Student(s)	Grade	Tuition
TOTAL TUITION		

Select Payment Option:

<input type="checkbox"/>	In full by August 15 th (\$300 discount per child)
<input type="checkbox"/>	Monthly Payment Plan (10 months)
<input type="checkbox"/>	Biannually (August 15 and January 1)

I will pay _____ equal payment(s) of \$_____ with the first payment being due on or before August 1st and each payment thereafter on the 1st day of the month until paid in full. In the event that any payment is more than ten (10) days past due, Albemarle School, at its option, may declare the entire balance due in full, and a late fee of twenty dollars (\$20.00) shall be assessed for each payment received after the tenth of the month. If account becomes more than two months overdue, student's continued attendance at Albemarle School may be jeopardized. Upon default a reasonable attorney's fee in the amount of 15% of said unpaid balance shall be assessed.

If default is made in the payment of any installment under this contract, or any additional incurred charges, the school reserves the right to withhold student's grades or transcripts until all financial obligations have been met.

Even though installment payments are allowed under this agreement, nothing in this agreement makes or implies a partial contract for attendance less than the full school year for students whose attendance begins prior to October 1st. Students entering Albemarle School on or after October 1st will have their tuition prorated. Students entering after the first day of school, but before October are subject to full payment of tuition. All charges should be paid in full by the end of each semester. Students with delinquent accounts at the end of the semester may be dismissed from Albemarle School.

Once this contract is accepted, the undersigned parent(s) or guardian(s) will be responsible for the payment of the full year's tuition, whether or not their child(ren) actually attends the school. The Board of Directors of Albemarle School may modify this provision upon hardship application.

In the event the undersigned parent(s) or guardian(s) and child(ren) move more than a 40 mile radius from the school during the academic year and the child(ren) withdraw from the school, any unused portion of tuition will be refunded upon written request from the parent(s)/guardian(s).

I/We understand by enrolling or re-enrolling in Albemarle School, my child(ren) will be expected to obey all school rules and regulations. I/We agree that the Albemarle School Parent Participation Program contract is part of this agreement and I/we will abide by the stated requirements.

Signature of Father/Guardian

Printed Name

Date of Birth

Signature of Mother/Guardian

Printed Name

Date of Birth

Accepted By: _____ Date _____