

## **What is the Parent Participation Program (PPP)?**

This program is intended to address the shortfall between Albemarle School tuition and its actual operating cost. This is a “fair share” program that with different names and in various forms, is practiced in many private schools around the country, including some in our region.

This program requires parents/families of every student in grades K-12 attending Albemarle School to provide 40 hours of service to the school. It makes a positive impact on a significant portion of the shortfall in a fair and equitable manner for all Albemarle School families.

## **Why do we have this program?**

The cost for goods and services continues to rise significantly. Tuition at Albemarle School will remain the same for the 2019-2020 school year but the expenses to operate the school continue to increase. The PPP helps offset these expenses.

## **What do I need to do to track my volunteer hours?**

You have from July 1, 2019 through June 30, 2020 to complete the 40 hours per family. We have two methods of tracking hours. You may record them on a paper tracking sheet provided by the main office and/or use an app on your phone to track them electronically. (There are QR codes available to scan in the main office, the concession stand in the gym, and the library.)

## **What can I do to earn PPP hours?**

1. Volunteer at sporting events to help with set up, clean up, concessions, cooking, and admission.
2. Chaperone school events such as field trips, dances, class parties, field day, etc.
3. Donate items from the school and/or teacher wish list. (This does not apply to the annual school supply list.) Any donation must be pre-approved and accompanied by a receipt. Every \$15 spent is equal to 1 PPP credit hour. Items that do not equal exact amounts will be rounded to the nearest dollar amount.
4. Participate in school fundraisers.

## **What else do I need to know about this program?**

1. Families unable to complete the 40 hours will be assessed \$15.00 per hour not served.
2. Families may choose to pay for any or all 40 hours in advance or prorate the cost over the contract period.
  3. Service hours must be completed or paid for before report cards will be issued.
4. Since we have an activity bus that takes athletes to and from games, parents will no longer receive PPP hours for traveling to and from games.
  5. You are responsible for keeping track of your own hours.
6. Turn in all receipts for donated wish list items to the administrative assistant in the front office.
  7. PPP hours do not roll over to the next year.
8. Mandatory fees and classroom supply list items cannot be used for PPP hours.
9. You cannot give your extra PPP hours to another person without prior authorization.

# Parent Participation Program Contract

## Albemarle School 2019-2020

Albemarle School is fortunate our parents have wonderful talents and resources. We welcome your gift of time and talent in participating in our students' educational experience. **Each family is responsible for 40 service hours.**

Name(s) and Grade(s) of Student(s)

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Please list any talents you are willing to share to support and maintain our school. Ex: painting, electrical, plumbing, etc.

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Choose one of the following options to fulfill the Parent Participation Program.

- We are committed to serving the total number of hours required for our family from July 1<sup>st</sup>, 2019 - June 30<sup>th</sup>, 2020.
- We will pay in full at the rate of \$15.00 per service hour for our family's required hours.
- We wish to have the cost of our family's required hours included in our tuition.

We understand that it is our responsibility to submit all hours by June 30<sup>th</sup>, 2020. We understand there will be a fee of \$15.00 for each hour not fulfilled and final report cards will be withheld until the Parent Participation Program requirements are met.

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Parent/Guardian signature

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Date

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Parent/Guardian printed name

