

What is the Parent Participation Program (PPP)?

This program is intended to address the shortfall between Albemarle School tuition and its actual operating cost. This is a “fair share” program that with different names and in various forms, is practiced in many private schools around the country, including some in our region.

This program requires parents/families of every student in grades K-12 attending Albemarle School to provide 40 hours of service to the school. It makes a positive impact on a significant portion of the shortfall in a fair and equitable manner for all Albemarle School families.

Why do we have this program?

The cost for goods and services continues to rise significantly. The PPP helps offset these expenses.

What do I need to do to track my volunteer hours?

You have the duration of the academic school year to complete the 40 hours per family (**20 hours are to be in-person hours**). For any service hours not worked, a \$15.00 per service hour fee will be assessed. Report cards will not be issued for students whose families have not served and/or paid all 40 hours. **Families are to complete at least 10 PPP hours per grading period.** To track hours use the PPP log and turn in with receipts to the front office. Please contact the school office for further information about service hours and tracking sheets.

What can I do to earn PPP hours?

1. Volunteer at sporting events to help with set up, clean up, concessions, cooking, and admission.
2. Chaperone school events such as field trips, dances, class parties, field day, etc.
3. Donate items from the school and/or teacher wish list. (This does not apply to the annual school supply list.) Any donation must be pre-approved and accompanied by a receipt. Every \$15 spent is equal to 1 PPP credit hour. Items that do not equal exact amounts will be rounded to the nearest dollar amount.
4. Participate in school fundraisers.

What else do I need to know about this program?

1. Families unable to complete the 40 hours will be assessed \$15.00 per hour not served.
2. Families may choose to pay for any hours, up to 20 hours, in advance.
3. Service hours must be completed or paid for before report cards will be issued.
4. Parents will receive PPP hours for transporting students to and from games. No credit is awarded for attending games.
5. You are responsible for keeping track of your own hours.
6. Turn in all receipts for donated wish list items to the front office.
7. PPP hours do not roll over to the next year.
8. Mandatory fees and classroom supply list items cannot be used for PPP hours.
9. You cannot give your extra PPP hours to another person without prior authorization.
10. 10 hours must be completed per grading period.
11. 30 hours must be completed before registering for the next school year.

Parent Participation Program Contract

Albemarle School

Albemarle School is fortunate our parents have wonderful talents and resources. We welcome your gift of time and talent in participating in our students' educational experience. **Each family is responsible for 40 service hours (10 hours per grading period). A total of 30 hours must be completed before re-enrollment.**

Name(s) and Grade(s) of Student(s)

Please list any talents you are willing to share to support and maintain our school. Ex: painting, electrical, plumbing, etc.

We are committed to serving the total number of hours required for our family for the academic school year (10 hours per grading period). We understand that it is our responsibility to submit all hours by May 20th, 2026. We understand there will be a fee of \$15.00 for each hour not fulfilled and records will be withheld until the Parent Participation Program requirements are met.

Parent/Guardian signature

Date

Parent/Guardian printed name

Albemarle School

Parent Participation Program Tracking Sheet

School year: _____

Name:
Address:
Phone:
Child(ren):

[illegible]

*Each family is responsible for 40 service hours (10 hours per grading period). Service hours may be satisfied at \$15.00 per hour. Please send tracking sheets to the school office periodically to be updated.